



Upper Mount Bethel Township

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UPPER MOUNT BETHEL TOWNSHIP PARKS/RECREATION BOARD MEETING MINUTES THURSDAY, FEBRUARY 8, 2024 – 6:30 PM

PART I

Stavros Barbounis called the meeting to order at 6:30 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, Sharon Cerny, Karyn Pinter, and Anthony DeFranco arrived at 6:40 pm. April Pinto was absent. Emily Keggan was present (field hockey). Township SEO Scott Policelli was present. Liaison Cori Eckman arrived at 6:45 pm.

PART II (Parks & Recreation Board Administration)

1. Approval of the Agenda-**MOTION** by Karyn to approve the agenda, seconded by Sharon. Vote: 3-0.
2. Approval of Minutes
 - a. January 11, 2024-**MOTION** by Karyn to approve the January 8, 2024, meeting minutes, seconded by Sharon. Vote: 3-0.

PART III

1. Announcements
2. Governance
 - a. Fields & Facilities fee schedule-Karyn stated that she is still working on reaching out to neighboring municipalities to find out what they charge.
3. Recreation Fund & Budget
 - a. Revenue/Expenses Reporting- Stavros stated that email approvals included JCC Screen printing & vinyl for \$573 (basketball), team shirts for grades 3-6 will not exceed \$2,300 (basketball), and ice packs for \$22.99 (basketball). Rec fund balance was not available due to transitioning back to QB.
4. Sports & Recreation
 - a. UMBT Softball-Stavros stated that softball registration is open and there are currently 72 players registered. Registration will end on March 9th. The starting balance for the season is \$1,820.33.
 - b. UMBT Field Hockey-Emily provided the Board with her 2024 report, which included financials. The beginning 2024 balance of \$3,909.71, a cap of 75 players \$7,500 (\$100 registration fee), proposed spending,

minus paint machine/paint/repairs for goal cages (to come out of GF), \$6,544, minus estimated propose receipts of \$900, total future remaining funds \$5,615.71. Emily is asking for preliminary approval of her registration flyer. Stavros suggested adding the park address, Karyn suggested adding a QR code to the flyer. Emily will amend and send final for Board approval. Stavros stated that the field hockey FB needs some cleaning up (removal of pictures, administrative update). FB pages for sports programs will be reset each year. Emily and April will work together on getting rec desk set up. Emily will also review the code of conduct for field hockey. There was a discussion on the end of the season parties.

- c. UMBT Basketball-Karyn stated the current balance is about \$7,000, remaining is the end of the celebration, coaches' gifts, 6th grade moving up gifts, metals, etc. There are four weeks left in the season, 2-4 teams may qualify for play-offs. Karyn stated that she will start to hand out roles as she is starting to fade out. She will stay on to help out but not in the same capacity as she is now. There was a discussion on the storage of equipment/basketballs that needs to be climate controlled. Stavros will see what the cost of a storage unit would be.
 - d. UMBT Winter Softball Clinics-no update.
 - e. UMBT Volleyball-Stavros reported registration is open and they have 26 registered. Registration ends on 2/26/24.
5. Park Development
- a. Park Bathrooms- Stavros stated that we are moving forward with the original plans that were reviewed two years ago, nothing has changed, still using the calf barn, electrical discrepancies will be addressed, weather seal the two doors on the storage side needs to be added. Stavros stated the plans still need to be reviewed in detail. **MOTION** by Karyn to move forward with the original plans for the calf barn remodel for bathrooms at the Community Park, seconded by Sharon. Vote: 3-1. There was a discussion on the septic and the requirements for the kitchen, which should be commercial. Scott Policelli, Township SEO, stated the plan is pretty much done, he had just a few details to work out. Is there a floor plan for the pavilion kitchen? Stavros stated electric, gas, water, drain, are all there sitting inside the building. Scott discussed the flow per day per person. There will be a need for a grease trap, seasonal. Stavros stated that there is no heat/cooling planned for the kitchen. Scott stated the drainage field is down past the ball field and the perks were very good. There was a discussion on the well/water flow, and quality, this needs to be checked.
 - b. Park Pavilion quotes-Stavros stated that we have one quote for finishing the pavilion, Catino, \$21k. We need two more quotes. Anthony will get two more quotes.
 - c. Dug-out banners/Echo Lake-There was a discussion on getting sponsors to pay for the banners. Stavros will complete the sponsor

form and get it out to everyone for approval. All costs should be covered by the sponsors, 40 businesses x \$75.

- d. Skate Park-There was a discussion on the liability of a skate park. There was also a discussion on the “smoke free” park and dog park. There is no way to enforce, both are not being considered/recommended by the Parks/Rec Board. Sharon mentioned the fence needs to be raised behind the backboards on the basketball court. Back to the skate park. **MOTION** by Karyn to not to proceed with the skate park, seconded by Sharon. Vote: 4-0. Stavros stated that he would like to get estimates for heightening the fence at the basketball court. Anthony stated that he found a robotic field liner. Stavros will do some research.

6. Community Engagement

a. 2024 Event Planning

- i. Movie Nights-Karyn stated she thinks that the Board should focus on a few key events. There was a discussion on having movie night at the First Responders picnic.
- ii. First Responders Picnic-Phenomenal event, schedule for Saturday, June 8th.
- iii. July 4th Fireworks-Schedule for July 6th with a rain date of July 7th. Funds have not been secured yet, Stavros will follow-up. Cost of Fireworks for both 4th of July and Veterans Day is \$24k.
- iv. Food Truck Festival/Craft Show-Sharon stated that she is already booking vendors. Fixed fees for vendors this year.
- v. Veterans Day-schedule for Saturday, November 9th.

PART IV (Public Comment)

Liaison Cori Eckman asked about the costs for Fireworks for the events. There was a discussion on scaling back the Veterans Day event, which would include scaling back the Fireworks Display. Spend more on the 4th of July, \$15k and \$9k for Veterans Day. The Post’s love the events, they want to continue sponsoring them.

There was a discussion on having an event map for the 4th of July. Vendor fee \$125, and \$25 non-refundable deposit fee. **Stavros will work on flyers for all events.**

PART V (Adjournment)

MOTION by Anthony to adjourn the meeting at 7:45 pm, seconded by Karyn. Vote: 4-0.

Respectfully submitted by Cindy Beck-Recording Secretary